

ESTIMATED HOUSING EXPENSES FOR THE YEAR

Missionary Name _____ Department _____

The amounts set forth below are an estimate of the actual expenses that will be paid by me to provide housing for the year _____. I understand that no expenses should be included on my tax return that are not actually incurred. It is my responsibility to verify any expenses which I may claim on my tax return as housing expenditures in the event of an IRS audit. The amount of actual housing claimed on the tax return cannot exceed the lesser of the approved estimate, the actual expenditures or the fair rental value of the home, plus utilities and furnishings.

Do NOT file this form if you are NOT receiving your salary through AGUSM

- Down payment on home \$ _____
- Installment payments on loans, principals, and interest or home rental fees \$ _____
- Furnishings and appliances (purchase and repair) \$ _____
- Repairs or improvements \$ _____
- All utilities connected with the dwelling \$ _____
- Home Insurance \$ _____
- Real Estate Taxes \$ _____
- Other expenses of a home other than food or servants \$ _____

- TOTAL** ----- \$ _____

I understand the amount I am claiming on this form will be set aside as a housing allowance designation from income received during the year, provided my estimate receives approval from the U.S. Missions Committee as being reasonable.

Signed _____ Dated _____

<u>U.S. Missions Executive Committee Action</u>		
Date _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
<small>If approved, please forward this form to USM Finance.</small>		

