

Monthly Financial Report

Monthly Financial Report. The treasurer should complete this form monthly for presentation to the official church board. A copy is to be attached to the official minutes of the meeting.

For the Month of _____

Balance from Previous Month \$ _____

Savings Account \$ _____

Receipts (Income)

General Fund \$ _____

Missions \$ _____

Department Funds \$ _____

Other Funds \$ _____

Total Receipts \$ _____

Disbursements (Expenses)

Pastor's Salary & Benefits \$ _____

Other Employee Expenses \$ _____

Mortgage/Rent \$ _____

Loans \$ _____

Missions \$ _____

Utilities \$ _____

Office Supplies \$ _____

Ministry Expenses \$ _____

Other/Misc. \$ _____

Total Expenses \$ _____

Balance \$ _____

Checking Acct Balance \$ _____

Savings Acct Balance \$ _____

Report Prepared by _____ Date _____