

THE GENERAL COUNCIL OF THE ASSEMBLIES OF GOD

CONVENTIONS SERVICES GROUP

1445 N. Boonville Avenue ■ Springfield, Missouri 65802-1894



Doug Clay
General Treasurer

Sharon L. Lee
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Sheila R. Mixer
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Trina A. Russell
Event Coordinator

Paula A. Smallwood
Exhibits Coordinator

GENERAL COUNCIL CORE VALUES

1 – Passionately proclaim,
at home and abroad, by
word and deed Jesus as
Savior, Baptizer in the Holy
Spirit, Healer and Soon
Coming King

2 – Strategically invest in
the next generation

3 – Vigorously plant new
churches

4 – Skillfully resource our
constituency

5 – Fervently pray for
God's favor and help as we
serve Him with pure hearts
and noble purpose



GENERAL COUNCIL 2009 Housing FAQ'S

Why it is important to stay at a General Council contracted hotel:

Staying at one of our contracted hotels (and encouraging others to do the same) is important both financially and logistically. We trust the following information will assist in explaining this process.

How do you choose which hotels will participate in the block?

- A Request for Proposal (RFP) is distributed to several hotels in a possible convention city. This proposal includes...
 - the projected attendance,
 - attendee arrival and departure dates,
 - meeting space needs and number of food and beverage functions (if applicable).
- From this RFP, hotels submit a bid, providing the GCAG with proposed sleeping room rates, average cost of food and beverage, and meeting space rental prices.
- It is the intent of the GCAG event management to analyze the bid information for location suitability, family friendliness, ease of transportation into and around the city, satisfactory facilities, safety, cleanliness, and affordability. Once all of the elements are in place, a contract is negotiated with the selected hotels and facilities.

How are conference room rates decided?

- After all factors are considered, the hotels provide an appropriate group rate. This rate is based on the size of the room block, the amount of space needed for the various events, the projected dollars spent on food and beverage functions, as well as hotel amenities and value. GCAG event management is committed to negotiate the lowest group rate possible.

Why can I sometimes find a cheaper room rate on-line?

- Several years ago, travel based websites began obtaining signed contracts with many hotels promising to sell a certain quantity of their inventory at a discounted rate. This was done with no regard to group rates negotiated by event planners. While these rooms are sometimes available through these other websites, they often times do not offer the same protection against over sold hotels or the same privileges (i.e. complimentary event shuttle) that are afforded the rooms within our block.

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Why should I reserve a room within the contracted hotel block?

- While we understand it is your choice of where to stay, we encourage our attendees to stay at one of our contracted hotels. Your participation in this endeavor helps us with our working relationship with the hotels to guarantee there will be a certain amount of revenue from rooms reserved.
- Attrition (or performance) clauses are often included in hotel contracts – this assures the hotel the anticipated revenue for the rooms set aside in our block.
- If our attendees choose to stay at hotels outside of our contracted hotels, we will fall short of the number of rooms needed to fulfill our contracts. Failure to meet performance thresholds can result in significant financial penalties for the GCAG.
- By staying within our contracted hotels, you benefit by being able to participate in our complimentary event shuttle. When staying at another hotel (which may seem cheaper) you will incur higher transportation and parking costs.

Can I cancel my housing at a later date?

- Yes, you can cancel your reservation up until the cancellation deadline with